

A Note from Home

Student Name _____ ID No.
(please print)

was absent yesterday because ill
 appointment

was absent from ___/___/___ to ___/___/___
because _____

requests an early dismissal today at _____AM/PM
because _____

was late today because appointment
 ill
 other (please explain

other _____

Parent/guardian (signature) _____

Parent/guardian name (print) _____

Today's date ___/___/___

Phone number for verification (_____) _____

Please call the attendance line* **EVERY DAY** your son is absent. If we do not receive a phone call, your son will have an unexcused absence. Full information on Student Attendance is in the Parent/Student Handbook.

The school **does not** accept Faxes or email notes for re-admission.

*Attendance line: (216)651-3374. Call before 8:30 am