



SAINT IGNATIUS

Cleveland • Jesuit • 1886

Position Profile: Cook/Line Server

About the Position:

Saint Ignatius High School, a highly successful Jesuit college preparatory school for boys in Cleveland, Ohio, is seeking a skilled, experienced, customer-service oriented cook interested in working in a high school environment to assist in food preparation and as a line server. The Cook/Line Server position interacts regularly with students and the Campus Dining team to provide delicious foods in a friendly environment and strive for good public relations with all Saint Ignatius High School community members and guests. The ideal candidate must be a team player with the ability to follow instructions in cooking, deft in moving about the kitchen and apt in multi-tasking. This position reports to the Head Chef and is a 10-month, hourly position working during the school year.

As a Catholic School in the Jesuit tradition, Saint Ignatius has been educating Men for Others for more than 130 years. The school is known locally, as well as nationally, as a leader in educational excellence. At graduation, students will be open to growth, intellectually competent, religious, loving, and committed to peace and justice. The ideal candidate will possess both customer and food service skills necessary to meet the needs of our professional kitchen environment in service to our Saint Ignatius community members and guests.

Primary Areas of Responsibility:

- Perform duties involved in the safe preparation, service, handling, and storage of food
- Set up workstations with all needed ingredients and cooking equipment
- Prepare ingredients to use in cooking (chopping and peeling vegetables, cutting meat etc.)
- Cook food in various utensils or grillers
- Keep a sanitized and orderly environment in the kitchen
- Ensure all food and other items are stored properly
- Check quality of ingredients
- Monitor stock and place orders when there are shortages
- Perform duties involved in the cleaning and sanitizing of equipment and facilities

REQUIRED QUALIFICATIONS

Education, Training and/or Experience

- At least three years of cook experience with an institutional food service
- High school diploma or GED certificate preferred
- Serve Safe Certified preferred

Knowledge, Skills, Abilities and Personal Characteristics

- Ability to follow oral and written instructions
- Ability to communicate effectively
- Ability to learn operation of all food service equipment and prepare foods from standardized recipes
- Demonstrated customer service orientation and willingness to interact with high school students
- Maintain a neat and appropriate appearance and project good health habits
- Ability to work effectively on a team and on own initiative when required
- Familiarity with unique Jesuit identity and school mission
- Willingness to engage in personal educational and faith development

The position offers a unique opportunity to the candidate who is willing to contribute significantly to sustaining a school where:

- The Catholic Faith is highly valued.
- People are believed in, honored and cared for.
- The natural talents and creative abilities of persons are recognized and celebrated.
- Individual contributions and accomplishments are appreciated.
- Everyone is treated fairly and justly.
- Sacrifice on behalf of the economically poor, the socially deprived, and the educationally disadvantaged is commonplace.
- Each person finds the challenge, encouragement and support needed to reach his fullest individual potential for excellence.
- We help one another and work together with enthusiasm and generosity, attempting to model concretely in word and action the ideals we uphold for our students and ourselves.

About Saint Ignatius High School:

Saint Ignatius High School, which opened its doors September 6, 1886, is a Jesuit college-preparatory school. The school enrolls more than 1,500 young men who hail from 96 cities in a nine-county region.

Academically, Saint Ignatius is a regional and state leader in National Merit finalists. To challenge students and prepare them for college, the Saint Ignatius curriculum offers 17 Advanced Placement (AP) and 21 honors subjects. In September 2009, the school was designated a Blue Ribbon school by the U.S. Department of Education.

A Saint Ignatius education prepares students to become competent, concerned and socially responsible members of their communities. With a motto of Men for Others, there is a prime concern for the development of Christian values among all students. Part of the Saint Ignatius student experience includes the promotion of faith in the service of justice.

Located in close proximity to downtown Cleveland in the vibrant and energetic Ohio City neighborhood, the school occupies 23 acres and includes 19 buildings and three athletic fields. The school has 120 faculty members, 90 percent of whom hold advanced degrees. Fifty-seven percent have spent 10 years or more teaching at Saint Ignatius.

Applicants with Disabilities

As an equal opportunity employer, Saint Ignatius High School is committed to a diverse workforce. In order to ensure reasonable accommodation for individuals protected by

Title I of the Americans with Disabilities Act of 1990 (as amended), applicants that require accommodation in the job application process may contact Sandy Appeldorn at 216-651-0222 for assistance.

Submit electronically a letter of interest and resume to: SIHSPosting63@ignatius.edu

Deadline: Friday, November 2, 2018

Candidates are encouraged to visit the Saint Ignatius website: www.ignatius.edu