



SAINT IGNATIUS

Cleveland • Jesuit • 1886

Position Profile: Director of Campus Security

About the Position:

Saint Ignatius High School, a highly successful Jesuit college preparatory school for boys in Cleveland, Ohio, is seeking an experienced law enforcement professional to serve as Director of Campus Security. This position is an integral part of Campus Operations, ensuring a safe and secure environment for students, faculty, staff and visitors at Saint Ignatius High School. The primary responsibilities of the Director of Campus Security are to oversee and direct the complete spectrum of Campus Safety and Security, from policies and practices, to supervision of Campus Security personnel and contracted off duty Cleveland Police officers, and recommending continuous improvements and enhancements to the security protocols on the campus. The Director is responsible for directing a team of Security Officers, ensuring they are deployed efficiently and performing up to pre-determined standards. The Director works closely with the School Resource Officer to continuously drive a culture of safety and security on our campus. The Director regularly interacts with students, faculty, staff and visitors in a professional, friendly, manner, applying appropriate judgment and professional experience to each interaction.

In addition to the normal school schedule, the Director works closely with Campus Operations personnel to understand and coordinate events on campus to ensure appropriate coverage. The Director also maintains a relationship with appropriate Law Enforcement and emergency personnel to ensure familiarity with the school and responsiveness/assistance when needed. Finally, the Director is a “working” role, assigning himself/herself as part of the complete staffing on any given school day or for events.

This is a full-time, 12-month position working throughout the calendar year.

As a Catholic School in the Jesuit tradition, Saint Ignatius has been educating “Men for Others” for 125 years. The school is known locally, as well as nationally, as a leader in educational excellence. At graduation, students will be open to growth, intellectually competent, religious, loving, and committed to peace and justice.

Primary Areas of Responsibility:

- Review, modify as needed and enforce Safety and Security policies and Post Orders
- Schedule, supervise and review performance of 6 Security Officer team (including performance improvement plans if necessary). Schedule off duty Cleveland Police and assign responsibilities as appropriate.
- Provide internal or external training as appropriate.
- Serve as liaison between the School and the Cleveland Police Department

- Securing appropriate CPD resources when needed (school days, special events)
- Assistance with drills, education and training
- Addressing known or suspected illegal activity on campus
- Interact with students, faculty, staff and visitors, setting a tone of professionalism, genuine care and concern for the individual and ultimately, the safety and security of the campus
- Coordinate with Campus Operations and other school functions as needed to ensure the safety and security of special events
- Consult with the Administration on matters of safety, security and Crisis Management
 - Assist in development of Crisis Response Plan
 - Identify potential threats, both internal and external
 - Recommend safety and security enhancements as appropriate
- Perform all duties of a Security Officer as needed, including flexible hours (early morning, evenings, weekends).
- Special projects as may be determined from time to time

Required Qualifications:

- Significant law enforcement experience, with progressive responsibilities (including supervisory) demonstrated
- Current police commission from appropriate Ohio jurisdiction
- Ohio Peace Officers Training Certification
- Experience with violent intruder response programs (ALICE, Run, Hide, Fight, etc.)
- Familiarity with State of Ohio Emergency Operations Plans and FEMA Incident Command response
- Working knowledge of Ohio Revised Code and City of Cleveland municipal ordinances (Part 4 and Part 6)

The successful candidate will also demonstrate the following:

- Outgoing and extroverted
- Familiar with culture of 14-18 year old boys and able to communicate on their level in ways they understand.
- Technologically proficient
- Familiar with all forms of social media and able to stay current with social media trends
- Professional in all respects
- Teaching and facilitation skills
- Public speaking skills
- Emergency Medical training a positive, but not required

The position offers a unique opportunity to the candidate who is willing to contribute significantly to sustaining a school where:

- The Catholic Faith is highly valued.
- People are believed in, honored and cared for.
- The natural talents and creative abilities of persons are recognized and celebrated.
- Individual contributions and accomplishments are appreciated.

- Everyone is treated fairly and justly.
- Sacrifice on behalf of the economically poor, the socially deprived, and the educationally disadvantaged is commonplace.
- Each person finds the challenge, encouragement and support needed to reach his fullest individual potential for excellence.
- We help one another and work together with enthusiasm and generosity, attempting to model concretely in word and action the ideals we uphold for our students and ourselves.

About Saint Ignatius High School:

Saint Ignatius High School is a Jesuit college-preparatory school with a Catholic tradition rooted in the Spiritual Exercises of St. Ignatius of Loyola. The school enrolls more than 1,450 students from 40 cities in a seven-county region. These young men enrich one another through learning in the classroom, creating in the arts, competing on the athletic fields and serving those in need.

Academically, Saint Ignatius is a regional and state leader in National Merit finalists. To challenge students and prepare them for college, the Saint Ignatius curriculum offers 17 Advanced Placement (AP) and 21 honors subjects. In September 2009, the school was designated a Blue Ribbon school by the U.S. Department of Education.

A Saint Ignatius education prepares students to become competent, concerned and socially responsible members of their communities. With a motto of "Men for Others," there is a prime concern for the development of Christian values among all students. Part of the Saint Ignatius student experience includes the promotion of faith in the service of justice.

Located in close proximity to downtown Cleveland in the historic Ohio City neighborhood, Saint Ignatius occupies 18.5 acres with 18 buildings and three athletic fields. The faculty includes 109 members, 87 percent of whom have spent 10 years or more teaching at Saint Ignatius.

Applicants with Disabilities

As an equal opportunity employer, Saint Ignatius High School is committed to a diverse workforce. In order to ensure reasonable accommodation for individuals protected by

Title I of the Americans with Disabilities Act of 1990 (as amended), applicants that require accommodation in the job application process may contact Sandy Appeldorn at 216-651-0222 for assistance.

Submit electronically a letter of interest and resume to: sihsposting72@ignatius.edu

Deadline: Friday, October 26, 2018