



SAINT IGNATIUS

Cleveland • Jesuit • 1886

Position Profile: Custodial Services Part-Time Floor Technician

About the Position: Saint Ignatius High School, a highly successful Jesuit college preparatory school for boys in Cleveland, Ohio, is seeking an experienced Floor Technician. The Floor Technician reports to the Custodial Services Supervisor and is responsible for all flooring maintenance across campus including vinyl composite tile, ceramic, terazzo and carpet extraction. Floor maintenance will be performed based on a floor work schedule including special projects as needed. The ideal candidate will bring at least 3 years experience with floor work and general cleaning as well as training on safety, equipment use, and floor techniques. This part-time, year round, position works approximately 4.5 hours each day, Monday-Thursday, Friday – 5.0 hrs, subject to change based on events and special projects.

As a Catholic School in the Jesuit tradition, Saint Ignatius has been educating “Men for Others” for 130 years. The school is known locally, as well as nationally, as a leader in educational excellence. At graduation, students will be open to growth, intellectually competent, religious, loving, and committed to peace and justice.

Primary Areas of Responsibility:

- Perform floor maintenance work in all areas of campus as scheduled.
- Coordinate with Custodial Services Supervisor to meet assigned tasks.
- Perform general cleaning including trash removal, dusting, sweeping, mopping, vacuuming, disinfecting, polishing as needed.
- Assist with maintenance projects and event setup and tear down as needed.

Qualifications:

- 3 years of floor work and general cleaning preferred
- Ability to walk, climb, stretch, bend, and lift up to 50 pounds
- High school diploma or GED preferred
- Valid driver’s license required

The successful candidate will also demonstrate the following:

- Ability to read, understand, and execute written plans and directions.
- Customer service focused and detail oriented.
- Good interpersonal communication skills.
- Professional attitude, demeanor, and work ethic.
- Ability to work both independently and in a team setting.

- Flexibility and willingness to work occasional weekends.

About Saint Ignatius High School:

Saint Ignatius High School, which opened its doors September 6, 1886, is a Jesuit college-preparatory school. The school enrolls more than 1,500 young men who hail from 96 cities in a nine-county region. Academically, Saint Ignatius is a regional and state leader in National Merit finalists. To challenge students and prepare them for college, the Saint Ignatius curriculum offers 17 Advanced Placement (AP) and 21 honors subjects. The school has been designated a Blue Ribbon school by the U.S. Department of Education.

A Saint Ignatius education prepares students to become competent, concerned and socially responsible members of their communities. With a motto of Men for Others, there is a prime concern for the development of Christian values among all students. Part of the Saint Ignatius student experience includes the promotion of faith in the service of justice.

Located in close proximity to downtown Cleveland in the vibrant and energetic Ohio City neighborhood, the school occupies 23 acres and includes 19 buildings and three athletic fields. The school has 120 faculty members, 90 percent of whom hold advanced degrees. Fifty-seven percent have spent 10 years or more teaching at Saint Ignatius.

As an equal opportunity employer, Saint Ignatius High School is committed to a diverse workforce. In order to ensure reasonable accommodation for individuals protected by Title I of the Americans with Disabilities Act of 1990 (as amended), applicants that require accommodation in the job application process may contact Tasha Pettigrew at 216-651-0222 Ext. 4461 for assistance.

Saint Ignatius High School does not and shall not discriminate on the basis of race, ethnicity, religion, gender, age, sexual orientation or disability in any of its activities or operations. These activities include, but are not limited to, hiring and firing of faculty and staff, curricular and co-curricular opportunities, selection of volunteers and vendors, and provisions of services.

**Submit electronically a letter of interest and resume to: SIHSPosting130@ignatius.edu.
No photographs please.**

Deadline: July 30, 2021