



# SAINT IGNATIUS

*Cleveland • Jesuit • 1886*

## **Position Profile: Assistant Groundskeeper**

**About the Position:** Saint Ignatius High School, a highly successful Jesuit college preparatory school for boys in Cleveland, Ohio, is seeking an energetic Assistant Groundskeeper to work with our Campus Operations team to keep our grounds functionally and aesthetically sound. The ideal candidate will bring a hard-working, meticulous work ethic along with a positive, customer service attitude. A successful candidate will ensure grounds are pleasant, both visually and operatively at all times, while maintaining equipment. This full-time, year round, position reports to the Head Groundskeeper and is eligible to participate our generous benefit offerings.

As a Catholic School in the Jesuit tradition, Saint Ignatius has been educating “Men for Others” for 130 years. The school is known locally, as well as nationally, as a leader in educational excellence. At graduation, students will be open to growth, intellectually competent, religious, loving, and committed to peace and justice.

### **Primary Areas of Responsibility:**

- Maintaining site landscaping.
- Maintaining lawns, trees, shrubs, flowers, turf and irrigation.
- Fertilizing lawn, trees, flowers and shrubs, and spreading mulch.
- Trimming trees, hedges and shrubs, and preventing and eliminating weeds.
- Operating and maintaining hand tools, such as loppers, saws and shovels efficiently.
- Operating and maintaining trucks and power tools.
- Utilizing insecticides, fertilizers and chemical sprays to treat diseases.
- Keeping grounds free from trash, litter and debris, and emptying trash receptacles.
- Removing snow by using shovel or snow blower.

### **Qualifications:**

- High school diploma, GED, or suitable equivalent
- Ability to walk, climb, stretch, bend, and lift up to 50 pounds
- Valid driver’s license required
- Free from allergies that interfere with Groundskeeper duties
- Ability to perform work outdoors in all weather conditions

### **The successful candidate will also demonstrate the following:**

- Ability to read, understand, and execute written plans and directions.
- Customer service focused and detail oriented.
- Good interpersonal communication skills.
- Professional attitude, demeanor, and work ethic.

- Ability to work both independently and in a team setting.
- Flexibility and willingness to work occasional evenings and weekends.
- Familiarity with unique Jesuit identity and school mission.

### **Our Workplace:**

Praise, reverence and service should mark the relationship that exists not only between teachers and students, but among all members of the school community. Ideally Jesuit schools should be places where people are believed in, honored and cared for; where the natural talents and creative abilities of persons are recognized and celebrated; where individual contributions and accomplishments are appreciated; where everyone is treated fairly and justly; where sacrifice on behalf of the economically poor, the socially deprived, and the educationally disadvantaged is commonplace; where each of us finds the challenge, encouragement and support we need to reach our fullest individual potential for excellence; where we help one another and work together with enthusiasm and generosity, attempting to model concretely in word and action the ideals we uphold for our students and ourselves.

### **About Saint Ignatius High School:**

Saint Ignatius High School, which opened its doors September 6, 1886, is a Jesuit college-preparatory school. The school enrolls more than 1,500 young men who hail from 96 cities in a nine-county region.

Academically, Saint Ignatius is a regional and state leader in National Merit finalists. To challenge students and prepare them for college, the Saint Ignatius curriculum offers 17 Advanced Placement (AP) and 21 honors subjects. In September 2009, the school was designated a Blue Ribbon school by the U.S. Department of Education.

A Saint Ignatius education prepares students to become competent, concerned and socially responsible members of their communities. With a motto of Men for Others, there is a prime concern for the development of Christian values among all students. Part of the Saint Ignatius student experience includes the promotion of faith in the service of justice.

Located in close proximity to downtown Cleveland in the vibrant and energetic Ohio City neighborhood, the school occupies 23 acres and includes 19 buildings and three athletic fields. The school has 120 faculty members, 90 percent of whom hold advanced degrees. Fifty-seven percent have spent 10 years or more teaching at Saint Ignatius.

### **Applicants with Disabilities**

As an equal opportunity employer, Saint Ignatius High School is committed to a diverse workforce. In order to ensure reasonable accommodation for individuals protected by

Title I of the Americans with Disabilities Act of 1990 (as amended), applicants that require accommodation in the job application process may contact the Human Resources Office at 216-651-0222 for assistance.

**Submit electronically a letter of interest and resume to:** [SIHSPosting210@ignatius.edu](mailto:SIHSPosting210@ignatius.edu).

**Deadline: Friday, September 18, 2020**